

Wheelhouse Square Flats

Mobility Scooter Policy

Statement of Policy

- 1 The Trustees of Wheelhouse Square Flats (the Charity) understand the benefits that mobility scooters can provide and wish to support residents to retain their independence and mobility as far as possible. However the health and safety of all of the Charity's residents, staff and visitors to Wheelhouse Square must be the Trustees first priority.
- 2 The Trustees of the Charity have an obligation under the Regulatory Reform (Fire Safety) Order 2005 regarding the storage and charging of mobility scooters
- 3 Storage of and access to mobility scooters could become significant issues for other residents leading to either a scooter being a potential health and safety and/or a fire hazard on site if the users of mobility scooters fail to follow appropriate and necessary guidelines as set out in this Policy.
- 4 A resident **must obtain written permission** from the Trustees prior to acquiring a mobility scooter. The Trustees will consider the individual merit of each application taking into account all relevant circumstances.
- 5 Should permission be granted for the resident to use and store a mobility scooter at Wheelhouse Square then before use is allowed the resident must comply with the following conditions:
 - the mobility scooter must undergo a PAT Test (and thereafter annually);
 - the mobility scooter must be serviced at least annually;
 - the resident must have appropriate insurance in place which should include liability insurance in case of either damage to property in Wheelhouse Square or injury involving other people who may be living at or visiting the Square;
 - the resident must hold a valid driving licence if that is required for the mobility scooter;
 - the mobility scooter must be stored in the storage unit designated for this purpose; and
 - the resident will be required to provide copies of the PAT test, the service and insurance certificates to the Trustees on request.
- 6 Mobility scooters must only be charged using one of the dedicated charging points in the mobility scooter storage unit for the manufacturer's recommended time and must not be left on permanent charge especially overnight.
- 7 For safety reasons residents must not travel at more than 4 mph when using their mobility scooter in Wheelhouse Square.
- 8 Mobility scooters must not be allowed to obstruct or be parked on any of the roadways or footpaths in Wheelhouse Square.

- 9 Any visitors must comply with this policy or they will not be allowed to bring their mobility scooter into Wheelhouse Square.
- 10 This policy applies to all Trustees, staff, residents and visitors.